

Downtown Sailing Center **Emergency Action Plan** QuickView

In the event of an emergency or incident:

1. GET HELP...

Land based FIRE: Get people and staff out of the area
Call **911**

Land based INJURY: Provide immediate first aid, which may include CPR and AED use
Call **911**
Disperse onlookers

WATER-RELATED EMERGENCY:

Hail "Mayday" on VHF ch. 16 and call 911

Provide first aid as able/necessary

Emergency Landing Areas: Downtown Sailing Docks (1425 Key Highway)
 Rusty Scupper Water Taxi stop (402 Key Highway)
 Fells Point Broadway Pier (S. Broadway)
 Under Armour Water Taxi stop (1010 Hull Street)
 Canton Waterfront Park (3001 Boston St.)

INCIDENT:

Robbery, threatening customer, collision (boat/car), obstinate trespasser, stolen property
Call **Police** at **911**

For less serious incidents (i.e. MD DNR/Marine Police stop, private boat unaccounted for, etc.)

Contact **Program Manager and leave message or text if no answer!**

- Ganesh Mysore - 410-736-0199 - or -
- Rena Kazmierski - 443-528-4527 - or -
- John O'Riordan - 443-742-3354

MISSING PROGRAMMATIC BOAT (e.g. Member Sail boat):

- Make sure all boats are accounted for at closing time.
- Search for boats before dark (all boats in sight one hour before closing); take VHF radio
- If previously accounted-for boat cannot be found, call **911** or "Pan Pan" on VHF Ch. 16

2. THEN CALL... **DSC Office - 410-727-0722 !LEAVE MESSAGE!**

3. **The above will contact** or (if the responder is unable to reach above Manager: **!LEAVE MESSAGE!**):
Executive Director: Doug Silber

4. **The Executive Director is to be notified** in the event of fire, serious injuries, and incidents requiring assistance from other law enforcement or emergency response agencies immediately by Program Manager (or responder, if Program Manager is not reached).

5. **Accidents, injuries, and incidents MUST be reported** in writing as soon as possible after their occurrence to the Program Manager using appropriate form no later than the day of the incident.

All Incidents and Injuries must be reported online at downtownsailing.org/IncidentReport

Camp Forms in *Incident Report Binder*; Additional documentation in *Yellow Book*. Link:

<http://phpa.dhmm.maryland.gov/OEHFP/CHS/Shared%20Documents/Youth%20Camps/IncidentReportForm.pdf>

Non-camp Forms also available in Incident Report Binder and BK Supplies Binder